



CORPORATE INSOLVENCY OFFICE

Submission of Post-Administration Report

User Guide for CIMS Internet Portal

<https://eservices.mlaw.gov.sg/io>

Last updated on 23 Jan 2026

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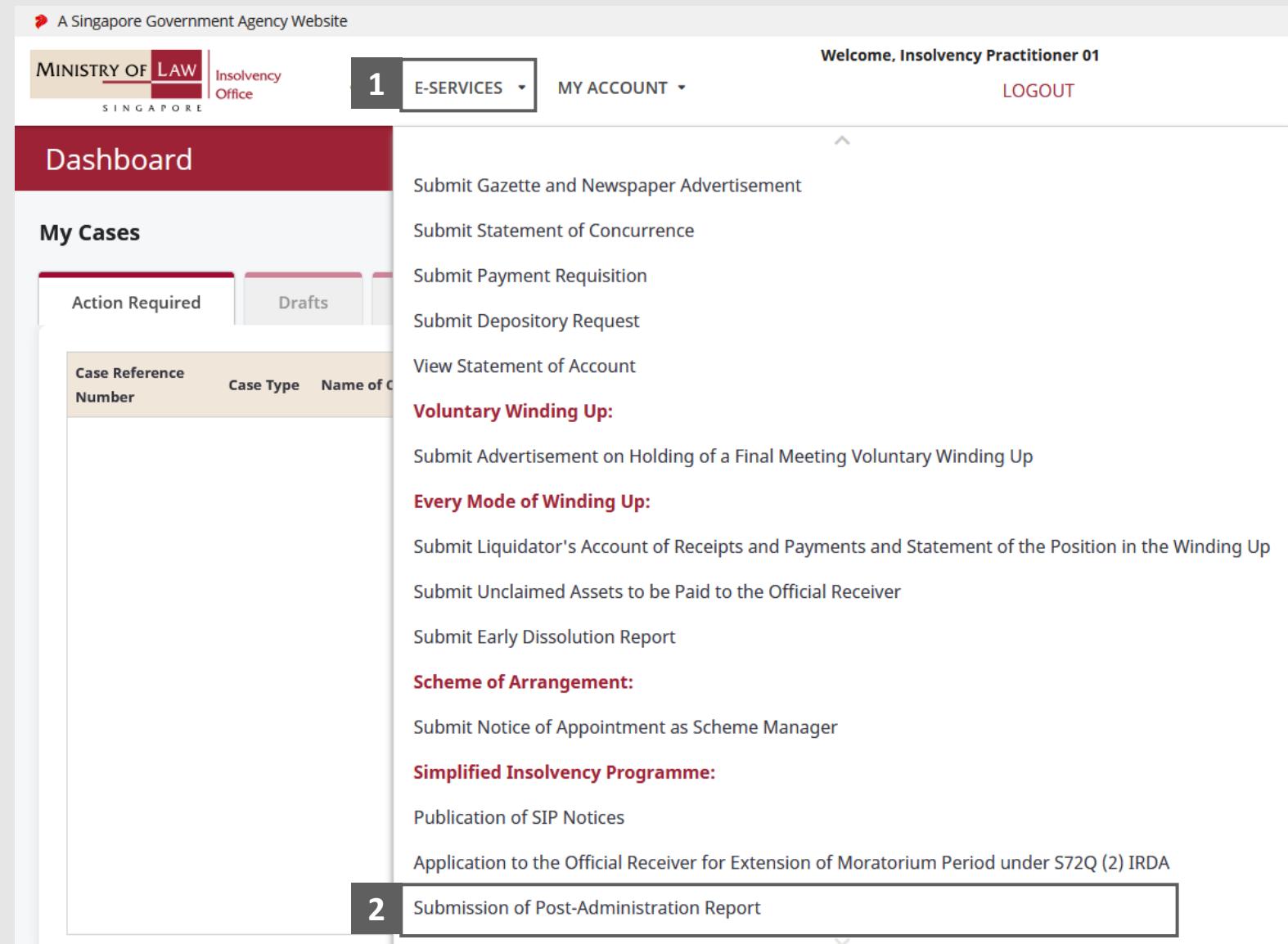
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General Information

- 1) CIMS Internet URL: <https://eservices.mlaw.gov.sg/ipto/forms/io/io-home.form>
- 2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) Upon accessing the Portal URL, please select the **Corporate Insolvency** tab.
- 4) Select **For Liquidators / Restructuring Advisers / Scheme Managers** listed under Corporate Insolvency.
- 5) Please login – Business User or Individual

Simplified Insolvency Programme – Dashboard

- 1 After you have logged in to the **CIMS E-Service Portal**:
From the top menu, click on **E-SERVICES**
- 2 Select **Submission of Post-Administration Report**.



A screenshot of the CIMS E-Service Portal dashboard. At the top, there is a header with the Ministry of Law logo, a red 'A Singapore Government Agency Website' icon, and a '1 E-SERVICES' button. To the right of the button are 'MY ACCOUNT', 'Welcome, Insolvency Practitioner 01', and 'LOGOUT'. Below the header, a red bar says 'Dashboard'. Underneath it, a section titled 'My Cases' shows two tabs: 'Action Required' (selected) and 'Drafts'. A table below lists 'Case Reference Number', 'Case Type', and 'Name of C'. To the right of the 'My Cases' section is a list of services: 'Submit Gazette and Newspaper Advertisement', 'Submit Statement of Concurrence', 'Submit Payment Requisition', 'Submit Depository Request', 'View Statement of Account', 'Voluntary Winding Up', 'Every Mode of Winding Up', 'Scheme of Arrangement', and 'Simplified Insolvency Programme'. At the bottom of the page, a red bar contains the number '2' and the text 'Submission of Post-Administration Report'.

Introduction

- 1 Read the notes carefully.
- 2 Click on the **Proceed** button.

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Home E-SERVICES MY ACCOUNT

Welcome, Insolvency Practitioner 01

LOGOUT

Submission of Post-Administration Report

1 Please note the following:

1. There are no fees chargeable for this application.

This e-Service will take about 5-10 minutes to complete.

You will need:

- Case Reference Number or Company's UEN / Company Number
- Supporting Document(s)
- Details of report for:
 - Simplified Debt Restructuring Programme
 - Simplified Winding Up Programme

 **Submit your Post-Administration Report**

2 Proceed

Company Details

- 1 Enter the **UEN / Company Number** or the **Case Reference Number**.

If a company has more than one Simplified Winding Up or Debt Restructuring Case, you will be prompted to provide the Case Reference Number instead.

- 2 Click **Proceed**.

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LOGOUT

Submission of Post-Administration Report

1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

Company Details

Case Reference Number

1 - -

OR

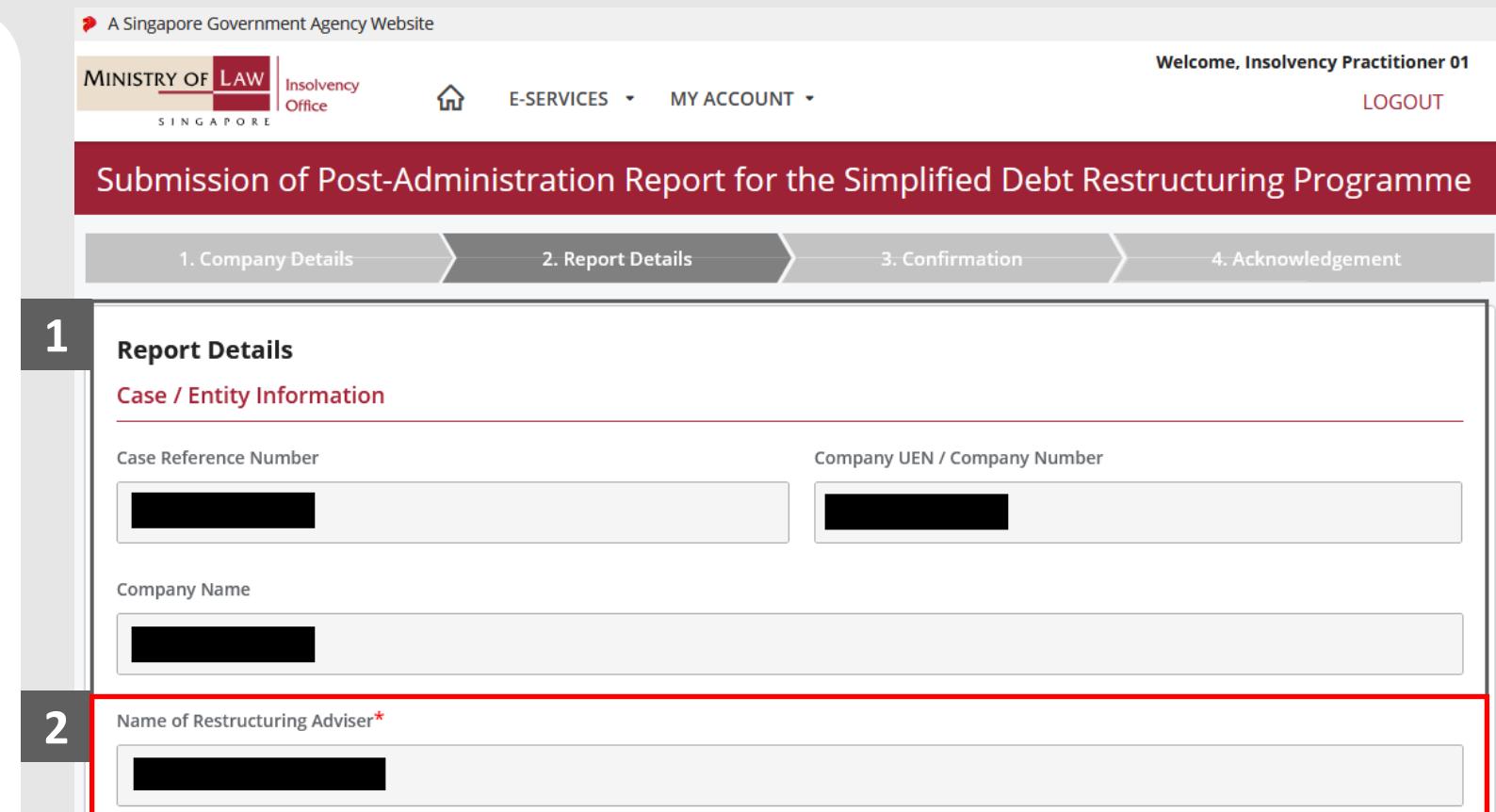
UEN / Company Number

Back to Dashboard

Report Details

1 Review the Case / Entity Information for which you are submitting a Post-Administration Report for.

2 Enter the name of Restructuring Adviser who administered the simplified debt restructuring programme.



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Submission of Post-Administration Report for the Simplified Debt Restructuring Programme

1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

1 Report Details

Case / Entity Information

Case Reference Number

Company UEN / Company Number

Company Name

2 Name of Restructuring Adviser*

Report Details

3 Enter the information for Report on Company.

Report on Company

3

Date of Entry into SDRP*

Date of Discharge from SDRP

dd/mm/yyyy

Core Business of the Company*

Did the Restructuring Adviser or the Company attempt to enter into a voluntary arrangement with one or more of its creditors prior to the Company's entry into the SDRP?*

Yes No

The date of appointment of the Restructuring Adviser under section 72D(1) of the Act*

dd/mm/yyyy

The Restructuring Adviser's remuneration for the engagement*

0.00

Report Details

4 Please provide details of the Company's top three creditors and the amounts owed to them.

4

Please list the Company's top three Creditors and the amounts owed to them

1.	<input type="text"/>	, 0.00
2.	<input type="text"/>	, 0.00
3.	<input type="text"/>	, 0.00

5 For sections applicable to your case, please fill out details. Otherwise, you may select <Not applicable>.

5

Where a compromise or arrangement was proposed to the Company's creditors

Note: Please select "Not applicable" in the checkbox below if there was no compromise or arrangement proposed to the Company's creditors.

Not applicable

The number of creditors involved in the compromise or arrangement*

The total amount of debts proposed to be restructured*

0.00

If the compromise or arrangement involves the repayment of cash to creditors, how such cash payment would be funded under the compromise or arrangement

Capital injection from Directors / Shareholders Projected trading profits of the Company

Capital Injection from Third Party / White knight investor(s) Sale of Company's assets

Others

The duration of the compromise or arrangement i.e. the proposed period between the date that the compromise or arrangement becomes effective and the date of the date of completion of the compromise or arrangement or the final repayment of any instalment under the compromise or arrangement (whichever is later)

Years*

Months*

Report Details

6 For sections applicable to your case, please fill out details.

For the **outcome of the Creditors' vote and proposed payout rate**, please select applicable Creditors. A field will be displayed for your input on the percentage vote and payout rate respectively.

Otherwise, you may select <Not applicable>.

When <Not applicable> is selected, the section will be hidden.

Where a creditors' meeting was held to vote on a proposed compromise or arrangement

Note: Please select "Not applicable" in the checkbox below if there was no creditors' meeting held.

Not applicable

The outcome of the Creditors' vote at the Creditors' meeting i.e. percentage of votes made in favour of the compromise or arrangement, to be filled in as applicable

- Preferential Creditors
- Secured Creditors
- Ordinary Creditors

The proposed payout rate to the creditors under the compromise or arrangement

- Preferential Creditors
- Secured Creditors
- Ordinary Creditors

The number of creditors that are not entitled to vote at the creditors' meeting and the aggregate debt held by these creditors

Number of creditors*

Total debt held by these creditors*

<input type="text"/>	<input type="text" value="0.00"/>
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Report Details

7 For sections applicable to your case, please fill out details.

For the **final payout rate**, please select applicable Creditors. A field will be displayed for your input on the percentage vote and payout rate respectively.

Otherwise, you may select <Not applicable>.

When <Not applicable> is selected, the section will be hidden.

Where a compromise or arrangement was approved by the Company's creditors

Note: Please select "Not applicable" in the checkbox below if the compromise or arrangement was not approved by the Company's creditors.

Not applicable

The date of implementation of the debt repayment proposal under the compromise or arrangement.*

dd/mm/yyyy



The final payout rate to the creditors under the compromise or arrangement

- Preferential Creditors
- Secured Creditors
- Ordinary Creditors

The number of creditors that approved the compromise or arrangement*

</p

Report Details

8 Enter/edit the **Contact Information**.

- Auto-filled based on your login profile.

9 Click **Proceed**.

8

Contact Information

Name of Contact Person	Contact Number
<input type="text"/>	<input type="text"/>
Email Address	
<input type="text"/>	

[Back to Dashboard](#) [Back](#) **Proceed**

9

Confirmation

1 This page will reflect all the details you have provided in the application. Review the information.

- If you wish to make changes, you may click **Back**

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MINISTRY OF LAW Insolvency Office SINGAPORE

Home E-SERVICES MY ACCOUNT

Welcome, Insolvency Practitioner 01 LOGOUT

Submission of Post-Administration Report for the Simplified Debt Restructuring Programme

1 2. Report Details 3. Confirmation 4. Acknowledgement

Confirmation

Case / Entity Information

Case Reference Number
Company UEN / Company Number
Company Name
Name of Restructuring Adviser

Report on Company

Date of Entry into SDRP
Date of Discharge from SDRP
What is the Company's Core Business?
Has the Restructuring Adviser and/or Company attempted Voluntary Workouts with its Creditors prior to SDRP?
The date of appointment of the Restructuring Adviser under section 72D(1) of the Act
The Restructuring Adviser's remuneration for the engagement

Confirmation

- 2** After reviewing the information you have entered, review the **Declaration** section.
Select Yes, I agree.

- 3** Click **Proceed**.

Please list the top three Creditors and the amounts owed to them

1. [REDACTED] S\$ [REDACTED]
2. [REDACTED] S\$ [REDACTED]
3. [REDACTED] S\$ [REDACTED]

Where a compromise or arrangement was proposed to the Company's creditors

N/A

Where a creditors' meeting was held

N/A

Where a compromise or arrangement was approved by the Company's creditors

N/A

Where the company was discharged from the SDRP without obtaining an approved compromise or arrangement, the reason(s) why

There was a successful out of court workout with the creditors

Contact Information

Name of Contact Person
Contact Number
Email Address

Declaration

- I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
- I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code 1871 for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree

2

3

Acknowledgement

Upon successful submission,
you will be directed to the
Acknowledgement page.

- 1 You may click **Print** to save a PDF copy of the publication details.

An email will be sent to you for the successful submission.

The screenshot shows a web browser displaying the Ministry of Law Insolvency Office website. The header includes the ministry logo, a 'A Singapore Government Agency Website' link, and a user welcome message 'Welcome, Insolvency Practitioner 01' with a 'LOGOUT' link. The main content area is titled 'Submission of Post-Administration Report for the Simplified Debt Restructuring Programme'. Below this is a progress bar with four steps: '1. Company Details', '2. Report Details', '3. Confirmation', and '4. Acknowledgement'. The 'Acknowledgement' step is highlighted in grey. The main message on the page reads 'Thank you for using our E-Service'. It informs the user that the report has been successfully submitted and advises checking email for reference. It also displays the Case Reference Number, E-Filing No., and Date of Submission, all of which are redacted with black boxes. At the bottom right is a 'Print' button, and at the very bottom right is a small '1' inside a grey box.